

Excellence in Hiring (Virtual Recruiting Series)

1. Course Title: VRT Recruiting Series: Maximizing Technology

<u>Course Description:</u> Technology is always changing. This is true for Recruiting candidates, especially in today's market. We will be discussing 4 of our top technologies and how they impact Recruiting.

· Facilitator: Recruitment Team

• Session Date: March 5, 2020

Session Time: 2:00pm EST / 1:00pm CST / 12:00pm MST / 11:00am PST

• Session Duration: 1 Hour

2. Course Title: VRT Recruiting Series: Interviewing 2.0

<u>Course Description:</u> An interview is a formal meeting at which someone is asked questions in order to find out if they are suitable for a job or a course of study. Interview principles are conducting a structured interview and develop a good rapport with interviewee. Evaluate candidates effectively by developing and asking a variety of questions including personality and open end questions. Walk through the resume and align the candidates strengths for the position.

Facilitator: Recruitment Team

• Session Date: June 4, 2020

Session Time: 2:00pm EST / 1:00pm CST / 12:00pm MST / 11:00am PST

• Session Duration: 1 Hour

3. Course Title: VRT Recruiting Series: Pipelining Candidates

<u>Course Description</u>: Today's job market is unlike any in previous decades. Low unemployment and an increase in millennial candidates in the workforce has increased the number of passive job seekers. We will discuss pipelining, one of our primary tools to locate, engage, and hire candidates in this new age of recruitment.

· Facilitator: Recruitment Team

• Session Date: September 3, 2020

Session Time: 2:00pm EST / 1:00pm CST / 12:00pm MST / 11:00am PST

• Session Duration: 1 Hour

4. Course Title: VRT Recruiting Series: The Counter Offer

<u>Course Description:</u> It has happed to all of us. We go through several interviews, find the one we want; make the offer, and the candidate decides to stay where they are. How do you set the candidate up to not accept the counter offer?

<u>Facilitator:</u> Recruitment Team

• Session Date: December 3, 2020

<u>Session Time:</u> 2:00pm EST / 1:00pm CST / 12:00pm MST / 11:00am PST

Session Duration: 1 Hour